

Abbot Academy

FOUNDED 1829

Handbook for Students *and* Their Parents

1962-1963

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CALENDAR

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MONDAY, SEPTEMBER 17

Arrival and Registration of all Resident
Students before 6:00 P. M.

FRIDAY, NOVEMBER 9 AND SATURDAY,
NOVEMBER 10

Parents' "Week End"

WEDNESDAY, NOVEMBER 21, 1:00 P. M.

SUNDAY, NOVEMBER 25, 6:00 P. M.

Thanksgiving Week End

TUESDAY, DECEMBER 18, 11 A. M.

TUESDAY, JANUARY 8, 6:00 P. M.

Christmas Vacation

FRIDAY, MARCH 15, 8:30 A. M.

MONDAY, APRIL 1, 6:00 P. M.

Spring Vacation

SATURDAY, MAY 4

Alumnae Reunion and Birthday Bazaar

MONDAY, JUNE 3

Commencement

GREETINGS:

As I write this letter each year to you, old girls and new, I re-read the one I wrote last year and it always gives me a strange feeling, because so much has happened in the year between. Some things are quite different from those that have occurred in years before, some are the same. This duality is very characteristic of any school year, as a matter of fact, and you will find it so.

On the one hand, a great deal of school life is a kind of sameness, day after day. Routine and repetitions are inevitable, because learning depends on them, and so do health and good habits of living.

The unexpected, the different, on the other hand, keep us interested and alert. Learning depends on these, too; it is exciting to take new bits of knowledge, new skills, new ideas, and make them our own. There will be new friends for all of you, some of them probably quite different from those you have known before. Whether this is your first year or your fourth at Abbot, there will be surprises for you, and difficulties, no doubt. You will make new discoveries about people, and things, and yourself.

I hope for you in the next school year that the surprises will be pleasant ones, the difficulties not insurmountable, and the discoveries tremendously exciting.

There is one change which is only hinted at in the calendar. The "Mid-Year" examinations will be given just before Christmas vacation; you will be tested in March, and final exams will be held as usual.

There are many advantages to this tri-mester plan, and it will be explained more thoroughly to you in the fall. For the present, you and your parents will want to notice that your Christmas vacation will begin *after* your last examination on Tuesday, December 18th!

How strange it is to be speaking of Christmas now! Let me first wish for you all a happy summer and then give you a warm welcome to Abbot in September.

MARY HINCKLEY CRANE.

THE STUDENT GOVERNMENT ASSOCIATION

The purpose of the Student Government Association is to assist in the formulation and interpretation of the laws and regulations of the School; to maintain in the School respect for and support of these laws and regulations; to execute the system by which conduct is evaluated and recognized; to encourage the best possible personal development of each member of the school; and to create an atmosphere of unity in the Student Body and loyalty to the ideals of honor, industry, courtesy, and democracy for which the School stands.

The major officers of the Association for the coming year are:

President	Bettina Proske
Vice-President	Helen Watson
Secretary	Chris Stern

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Head of Day Students	Suzanne Burton
President of Senior Class	Margaret Power
President of Christian Association	Mimi Dean
President of Athletic Association	Carolyn Holcombe

THE DAILY PROGRAM

Monday — Friday

6:45	Rising Bell
7:15	Breakfast
7:40 — 8:00	Rooms put in order
8:00	Chapel
8:24 — 9:14	Class Period I
9:17 — 10:07	Class Period II
10:10 — 11:00	Class Period III
11:00 — 11:15	Tiffin
11:15 — 12:05	Class Period IV
12:08 — 12:58	Class Period V
1:05	Luncheon
1:30 — 2:00	Rest Period
2:00 — 4:30	Sports
4:50 — 5:30	Class Period VI or Study Hour
5:33 — 6:13	Class Period VII or Study Hour
6:23	Dinner
7:15 — 9:00	Study Hour (7:30–8:30 on Fridays)
9:30	Lights out (9:45 on Fridays)
10:15	Lights out for Seniors every evening

Saturday

7:15	Rising Bell
7:45	Breakfast
8:15 — 9:00	Special Room Cleaning
9:00 — 10:30	Study Period
10:30 — 12:30	Recreation
12:00 — 1:00	Buffet Luncheon
1:00 — 6:00	Recreation and Student Activities
4:00 — 6:00	Callers Received
6:15	Dinner
Evening	Entertainment
9:45	Lights Out

Sunday

8:30	Rising Bell
8:30 — 9:30	Buffet Breakfast
9:30 — 10:00	Rooms put in order
10:30	Church
1:00	Dinner
3:30 — 5:30	Quiet Hour in Own Dormitory
6:15	Supper
6:45 — 7:15	Quiet Hour on Own Corridor
7:15	Vespers
8:15 — 9:00	Quiet Hour in Own Room
9:30	Lights Out

The Day's Activities

CHAPEL

A short religious service is held every school day morning in Abbot Hall. Every member of the school attends.

CLASSES

Classes in the major subjects are held during the first five periods before luncheon. In the afternoon there is a half-hour rest period which may be used for study, reading, or sometimes, special meetings and rehearsals. Each of the morning classes meets during a different period each day of the week.

Classes in minor subjects meeting one or two periods a week, the Choral Classes and Fidelio, meet in the late afternoon.

The Fidelio Society, or the school glee club, is made up of about sixty of the best voices, chosen for the most part, from the two upper classes. The rest of the school make up the Choral Class. The Choir, consisting of twenty girls, has more intensive training and sings at the Sunday evening vesper service and on special occasions during the year.

MEALS AND TIFFIN

Tables in the dining-room seat eight or nine, including one or two members of the faculty. Table seating is changed every three weeks, and girls of various classes are mixed so that ac-

quaintance may be steadily enlarged. At various times during the year girls studying French or Spanish are placed at tables at which these languages are spoken. No absence from meals is permitted without an infirmity excuse. Tiffin is the mid-morning lunch, consisting of soup, cocoa, milk, or fruit juice, and crackers. Girls are required to partake of this.

SPORTS AND RECREATION

Every girl (unless excused by a physician) participates regularly in organized sports — the Seniors on four days a week and lower classmen on five in the fall and spring, and four in the winter. Girls may take a number of defined walks in and around Andover to build up credit for their teams — the Griffins or the Gargoyles. The major outdoor sports are field hockey, soccer, tennis, riding, softball, basketball, and lacrosse. In the winter the gymnasium provides space for volleyball, basketball, rhythmic dance, fencing and tumbling. Skiing and skating are also available. Swimming is available on Friday evenings.

Good posture is encouraged and corrective gymnastic work is prescribed when it is needed.

STUDY HOURS

All Seniors and Senior Middlers are allowed to study in their own rooms unless they give evidence of inability to use their time well. The study hall in the McKeen Building is used during the morning and afternoon study hours

for the two lower classes. In the evening study hour, all girls study in their own rooms.

SATURDAYS

There is a study period of an hour and a half on Saturday mornings. The rest of the day is used for recreation and extracurricular activities.

Trips are often planned for Saturday. These may be picnic walks or ski trips, canoe trips on the Shawsheen River, horseback rides, or bus trips to points of historical interest or into Boston for plays, concerts, or other attractions. Girls are advised to save from their allowances for these special occasions.

In the evening various programs are presented in the school, some by visiting lecturers or entertainers, some concerts or plays by the students themselves. These programs are generally open to the public, and the whole school attends.

Saturday is the preferred visiting day. Families may call on Saturdays between 10:30 a.m. and 8 p.m. The regular hours for receiving boys are from 4:00-6:00. On other days calls from boys from out-of-town may be received in free recreation periods but are ordinarily limited to an hour.

SUNDAYS

This is the second of the weekend days that are different from school days. On Saturdays the difference lies chiefly in going away from the school on a trip, to a game, or the movies, or on a leave, or simply in attending no classes. On Sunday there are two differences. One is that

it may be a day of rest: one sleeps later, and there are two hours of quiet in the afternoon when one can catch up a bit with oneself, or with one's reading. In another way this is a special day. The girls go daily to the Abbot Chapel, but on Sunday is the opportunity to go to the church whose service may be familiar from going to church at home, or may become familiar. It is possible to go to the Congregational, Episcopal, or Unitarian Church; there is a Christian Science Sunday School. Girls of the Roman Catholic faith attend their own church. The people of these churches welcome the Abbot girls, who go regularly to the service they have chosen.

In the afternoon the girls may spend some time in the gym or at tennis, from half-past three until half-past five. The dormitories are quiet, so that it is possible to study or rest. One can listen to records in the Music Building.

The Vesper Service in the Chapel is usually conducted by visiting ministers of various churches and faiths. The choir sings at this service.

Organization Meetings

All girls are members of the Student Government Association, the Abbot Christian Association, the Athletic Association, and their own class. They are all expected to attend the meetings and participate in the activities of these organizations, both for the successful running of the school and for the development of individual and personal values.

Leaves From School

Each girl, individually, registers at the office before leaving the campus on such occasions as a Dining-out permission, a Saturday Leave, or a Week End, and again immediately upon her return, before she goes to her room. *If a girl is delayed in returning because of illness, she must present to the Infirmary a note from her physician.* Any other unexcused lateness in returning will result in the curtailment of another leave.

Girls taking leaves and permissions of any kind at homes in Andover, North Andover, and vicinity must observe the same regulations about chaperonage, smoking, (except as noted under Honor Rule No. 5, page 27) alcoholic beverages, and driving in automobiles as those which govern them while in residence at the school.

WEEK ENDS

Each girl may take one week end away from school before the Christmas holidays (the fall term), one between Christmas and spring vacation (the winter term), and one between spring vacation and Commencement (the spring term). Certain week ends may not be taken immediately before a vacation, or on the occasion of school functions such as Field Days, and the Birthday Bazaar. Parents are welcome to spend other week ends near the school and to visit their daughters or to take them for luncheon or dinner permissions and leaves. It is suggested that they come no oftener than

once a month, since the girls are working hard and are often involved in school affairs. *We also urge parents to watch over their girls during week ends at home or vacations to make sure that they do not do so much as to make them overtired or ill.*

Plans for a week end are made with the Director of Residence not later than Wednesday of the week *preceding* the week in which the leave is desired, and written permission from home must be obtained, as well as the approval of the student's teachers.

Parents are requested to send such permission, even when the week end is to be spent with parents or relatives, as far in advance as possible, to Mrs. Crane, or to Mrs. Potter, the Director of Residence.

Invitations to a dance at a boys' preparatory school may be accepted with the usual permission from home, provided the chaperonage conditions are satisfactory and provided the dates coincide with those permissible for a week-end leave. Girls are expected to observe the rules of the school where they are staying as guests.

Permission to attend a dance or other function at men's colleges is granted for *Seniors* if parents approve. It is not considered appropriate for girls to stay at hotels on such occasions. *Senior Middlers* are granted permission to attend one function a year at a men's college, but only if they can be entertained by a personal friend of the family of the boy or the girl. Arrangements

for attending these functions cannot be made at the last minute. *Parents are requested to give this rule their full support.*

All week-end leaves begin *after lunch* on Friday and end at 7:00 p.m. Sunday. Air travel is not allowed on the *return* trip to school.

A girl may have special leave of absence to attend the wedding of a member of her immediate family.

SATURDAY LEAVES

Permission for Saturday Leaves is obtained from the Director of Residence during regular office hours several days in advance.

A number of Saturday Leaves are allowed when girls may be away from the school with their families or adult friends of their families from 10:30 a.m. until 6:00 or 7:30 p.m. Students below the Senior class have two in the fall and two in the winter term and one in the spring term. (For Seniors, see page 24.)

SUNDAY LEAVES

It is the belief of the administration that Sunday should be a restful day and not open for unlimited visiting and leaves. The girls may, of course, see their parents and friends who cannot easily call at other times.

Two Sunday leaves are granted in each of the three terms (from 12:00 Noon until 6:00 P.M.) and a liberal number of permissions for dinner only (returning at 3:30) may be given for dining with relatives or friends.

SCHOOL DAYS

Parents from a distance who are in town for only a short time may call on their daughters and take them out for luncheon or dinner on school days, provided no school appointment is interfered with. Parents may visit their daughters at any time during the day when the girls are free, but they are asked not to go to the girls' rooms during any study or quiet hours. They are welcome to go to the rooms during the hours listed below:

School days	2:00 — 4:30
Saturday	10:30 — 6:30
Sunday	12:00 — 3:30

DINING OUT PERMISSIONS AND LEAVES

Permission will be given for girls to go out with parents or friends as specified below:

With parents only

Monday through Thursday —

luncheon	1:00 — 2:00
dinner	6:13 — 7:30

(On these occasions only one guest from the school may be invited.)

With parents, adult friends, day students' parents

Friday — dinner	6:13 — 8:30
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Saturday — leave 10:30 — 6:00 or 7:30
(Twice in fall and winter terms, once in
spring term.)

Saturday — luncheon 11:00 — 2:30

Saturday — dinner 5:00 — 7:30

Sunday — leave 12:00 — 6:00
(Twice in each term)

Sunday — dinner 12:00 — 3:30

Girls cannot be accommodated at the school before the dates announced for the opening after each vacation, nor can they be kept at the school later than the day announced for the closing.

Travel

Parents should buy plane or train tickets for their daughter's trip home and return to school at vacation times. At Christmas and spring vacations provision is made for a special car with a school chaperon to and from New York City. Girls returning by train from a weekend are met in Boston only if the parents request the school to do so. If a group is large enough, however, a bus or taxi from Andover meets the train at the South Station in Boston.

In regard to flying, please see last paragraph of following section on Automobiles.

Late changes in arrangements jeopardize our advantageous special group reservations and

privileges. Changes should be avoided except in an emergency.

If the *parents* are traveling or are to be out of the country at any time, they are requested to notify the school of their foreign address(es) and to give the name of a resident in the United States whom the school may notify in an emergency.

Automobiles

Except when with her own parents or a member of the faculty, a student must have permission for transportation by car, including travel from the school for any leave, and returning to the school from any leave.

Permission will not be given for resident students to motor with day students nor with anyone else of school or college age unless an older person is in the car.

Exception: Upon the *written* request of her parents a girl may receive permission to drive with her brother or sister, or other person of college age.

If a parent wishes to give a blanket permission for motoring with a brother or with any adults of whom the school approves, this permission should be put in writing and placed on file in the school office by the time school opens.

Planes may be used if parents approve on Friday week-end trips *from* the school, and for vacations. They may not be used for return trips, however, because of the possibility of flights being canceled. (Exceptions made for return from vacations for long trips.)

Telephone

Telephone calls may be received at the times listed below with the expectation that the student will be available. Since there may be changes in schedule, it is recommended that calls to the girls be placed on a person-to-person basis.

MONDAYS THROUGH FRIDAYS

7:45 — 8:00 A. M.	7:00 — 7:15 P. M.
	9:00 — 9:25 P. M.

SATURDAYS

8:30 — 9:00 A. M.	5:30 — 6:00 P. M.
10:45 — 11:00 A. M.	7:00 — 7:45 P. M.

SUNDAYS

9:30 — 10:00 A. M.	5:30 — 6:00 P. M.
12:30 — 1:00 P. M.	6:45 — 7:15 P. M.
2:00 — 3:30 P. M.	8:30 — 9:25 P. M.

Students may make calls at these periods and during any other free time when a telephone booth is available. As the telephones are much in demand during these limited periods, it is requested that calls should not be unduly frequent and they must be limited to five minutes. The switchboard is closed at 9:30; Emergency calls concerning students and their families after that hour must be made to the Principal at her house.

ABBOT ACADEMY TELEPHONE NUMBERS

Draper Hall	{ connects all departments except those listed below	617
	Greenleaf (GR)	5-3562
Infirmary		5-1728
Principal's House		5-0286
The Andover Inn		5-5903

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Administrative Officers

Mrs. Alexander Crane	Principal
Miss Eleanor Tucker	Director of Studies
Mrs. Sargent Potter	Director of Residence
Miss Isabel M. Hancock	Director of Admissions
Mrs. Lynwood Howard	House Superintendent
Miss Louise Robinson	Financial Secretary
Mr. Gardner Sutton	Comptroller

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Dr. Michael A. Gravalles	School Physician
Miss Kathleen Ayre	} School Nurses
Miss Marian Perkins	

Spending Money

The Financial Office, in charge of Miss Robinson, will receive for safekeeping money for the personal use of the students. Deposits or withdrawals may be made on any school day afternoon. A student may deposit money in the form of a check or cash (seventy-five dollars is

recommended for an initial deposit). She will enter the appropriate figure on an individual ledger card and will receive a deposit receipt. She may withdraw from this amount at any time, making the withdrawal entry herself on her card.

It is recommended that parents instruct their daughters as to what they consider the appropriate weekly withdrawal for incidental expenses. There are certain calls upon students for class or association dues. These amount to from twenty to twenty-five dollars. Contributions to the United Fund, Christmas for the staff members, etc., are urgently encouraged; a student should expect to give a *minimum* total of ten dollars. Each girl is expected also to give at least twenty-five cents each Sunday to the church she attends.

Except for such expenses as these, and the costs of taking Saturday or week-end leaves there is little need for cash expenditures by the students. Sightseeing or field trips, concerts in Boston, and the like may be charged on the term bills, as well as purchases made from the school Book Store or from the Infirmary. A weekly allowance of not more than \$2.00 for incidental spending should be sufficient, unless a clothing allowance is desired. Students should not keep any more money than necessary in their rooms; the school cannot be responsible for losses.

Term Bills

Term bills are rendered three times a year. The following items may be charged on these bills:

Books and stationery

Dry Cleaning and excess laundry

School Year Book

Senior Photographs

Symphony Concerts

The Abbot Blazer

The Class Sweater and Ring (Purchased in senior middle year.)

Toilet Articles

Tutoring and Chaperonage (There is normally no charge for chaperonage except for actual expenses incurred.)

Equipment for sports such as skis, hockey, and lacrosse sticks, and uniforms for modern dancing.

A Bookstore is maintained on the campus where the students may purchase their required books and necessary stationery supplies.

Charge Accounts

Charge accounts in local stores or in Boston are not allowed except by written permission of the parents.

Food

The school table is carefully and amply furnished; "tiffin" provides needed "re-fueling" in the middle of the school day mornings. In addition a snack-bar is open in the afternoons, selling fruit, crackers, and soft drinks. Girls who need to diet in order to reduce may be excused from eating certain kinds of food at the table, provided their own doctor and the school

doctor concur in the need for this. These girls are expected to refrain from eating between meals except for tiffin. All other girls must take at least a small portion of everything that is served. *Families are asked not to send girls food other than fruit or cookies.* Birthday cakes are the only exception to this policy.

Physical Examinations

A physical examination must be given each entering student by the family physician and the report returned to the school.

Infirmary

Every morning the nurse holds a short clinic in the infirmary where minor ailments are treated. One of the two resident nurses is always on duty.

By steady use of preventive measures and by immediate attention to all indispositions the school maintains an excellent health record. Students taking medicines, such as thyroid extract, prescribed by their own doctors, must report this fact to the Infirmary.

Toilet Sundries may be purchased through the Infirmary.

Appointments for special medical or dental treatment are made through the infirmary as well as arrangements for chaperoning to the appointments in Boston, Lawrence, or other places outside Andover. Such special trips should be for emergencies only; fittings for contact lenses and other such cosmetological treatments must be accomplished during summer vacations.

Laundry

The school has its own laundry. The tuition includes laundering of all flatwork and two dollars' worth of personal laundry weekly, as for example:

3 blouses	}	or	{	1 dress
1 pajamas				1 gym suit
1 gym suit				1 blouse
				1 night gown

Permissions

Girls may receive as callers their friends, or boys introduced by their friends. At various times during the year, the girls have opportunities to meet boys at the nearby schools under the supervision of the school. At all times when boys are entertained at the school, members of the staff meet the boys and act as hostesses.

Written permissions for the following are required, and should be filed before September first:

Abbot Blazer

Callers

Horseback riding

Canoeing

Driving (as explained above)

Private lessons in music or speech

Forms on which these permissions can be indicated are provided.

Senior Privileges

1. Seniors have the privilege of studying in their own rooms during all study hours, and the "lights out" hour is later than for other girls.

2. Seniors only have the use of the "Senior Parlor". They may use it at all times except during rest periods.

3. Seniors may have radios in their rooms.

4. Seniors may receive permission to go to the Inn for Sunday dinner with class-mates twice during each term.

5. Coffee is served after Sunday dinner in the McKee Rooms. Seniors may smoke at this time, until 3:30.

6. Seniors may go to Boston on Saturday unchaperoned if accompanied by at least one other Senior. Except by special permission these leaves end at 6 o'clock.

7. Seniors have four Saturday leaves in the fall and winter terms and three in the spring term.

8. Seniors may take an extra week end in either the fall or winter term. Under no circumstances may a girl take two consecutive week ends.

9. After spring vacation Seniors have special privileges in regard to the use of free time.

Day Students

During the school day, non-resident girls are expected to observe the same regulations as those observed by girls in residence.

During the morning study hours day students in the Prep and Junior classes must report to the study-hall. Senior-Mids study in the Library; Seniors in the Day Student Study.

Day students may visit in the rooms of resident girls during day-time recreation periods, and on Friday and Saturday evenings, with permission from the office.

A living room is provided for the use of day students. Girls remaining at the school through the afternoon may use the room after luncheon until 4:50 for rest or for study.

General Citizenship

The Student Government in cooperation with the Principal and the members of the faculty endeavors to encourage in each student qualities of character that are generally accepted as basic to humane and civilized living, both personal and social. Rules as such, except those affecting health, scholarship, and safety, are minimized in comparison with emphasis on a high sense of honor, individual responsibility, a constructive attitude, and consideration of another's rights and feelings. The students are helped both by their contemporaries who hold Student Government offices and by their faculty advisers who live in the dormitories with them, to recognize the fact that these principles lead to such expression in conduct as punctuality, quiet in study periods, orderliness, neat and appropriate appearance, and a cooperative attitude in matters affecting the happiness, welfare and reputation of the group.

Honor Rules

1. Every girl is on her honor neither to give nor receive help in any test or examination.
2. Every girl is on her honor to attend all school functions, such as chapel, vesper service, meetings, and meals, including Tiffin.
3. Every girl is on her honor to observe the exact conditions as arranged with the school office regarding all leaves, including driving regulations (see page 16)
4. Every girl is on her honor not to meet any boy or boys at any time or at any place while under the jurisdiction of the school, except with the knowledge and approval of the school.
5. Every girl is on her honor not to smoke at any time or in any place while under the jurisdiction of the school, with the following exceptions:
 - a. Seniors may smoke on Saturday leaves except on trains to and from Boston or in Boston stations.
 - b. Seniors may smoke in Andover when they are on leave or dining out, but they may smoke in a public place only when they are accompanied by an adult.
 - c. Senior-mids after midyears have the same smoking privileges as do the seniors.

- d. Seniors may smoke when traveling to or from Andover by school car or taxi; provided only Seniors are present.
6. Every girl is on her honor not to drink any alcoholic beverage (including beer) while under the jurisdiction of the school.
7. Every girl is on her honor to report herself to an officer of Student Government if she has broken any of the foregoing Honor Rules.

Students are under the jurisdiction of the school at all times except when on a leave which includes an overnight absence from the school.

The Student Council has assumed voluntarily the responsibility for having these rules recognized by the entire student body as necessary and vital to the well-being of our school life.

Student Government officers and representatives (proctors) work with the faculty and administration in seeing to it that every student gives evidence of ladylike behavior and conduct, as well as of a serious and loyal attitude. Every girl is expected:

1. To study in prescribed time and to be quiet after lights.
2. To protect her own health and safety and that of others.
3. To employ good manners at all times.
4. To exercise self-restraint and consideration for others while at the same time preserving her dignity as an individual.

5. To take good care of school property and the property of others.
6. To observe good taste.

Failure to obey any one of the seven Honor Rules, or marked deviation from the standards of the school as outlined above and detailed in the Handbook Supplement will be subject to penalty, and may result in probation, suspension, or expulsion.

Clothing, and Room Furnishings

DRESS REGULATIONS

The dress of students should at all times be simple and appropriate. Only clothing actually needed should be brought to school. Elaborate and valuable jewelry should not be brought to the school.

The following articles of dress are definitely required:

1 white shirtwaist dress.

(This is to be ordered through the school.)

Several dresses of dark cotton, light weight woolen, or prints. They can be shirtwaist dresses, or of any simple style.

1 "Tea dance" dress (semi formal).

1 wool suit for church and travel.

1 hat to go with the suit, particularly for church.

Gloves.

Blouses, sweaters and skirts for school wear.

1 light weight coat for fall and spring.

1 winter coat, cloth, full length.

1 raincoat.

1 pair of *white* high heeled shoes — closed toe and heels. Spectator pumps are acceptable.

Dress shoes, including “flats” which should be worn to dinner, when serving.

2 pairs tie shoes, saddle or bucks, for school use. These must have heavy soles and give adequate support to the feet. (Loafers are worn only on Saturday.)

A pair of rain and/or snow boots.

An umbrella.

Stockings and wool socks.

A bathrobe (*full length*) and slippers.

Uniform gymnasium outfit, including shoes for tennis and other sports.

The Abbot blazer may be ordered after school opens — its purchase is optional.

Ski clothes.

For horseback riding, riding breeches, jodhpurs.

For those who wear glasses an extra pair should be provided, and the case should be marked.

DRESS CUSTOMS

Simple sports clothes, usually blouses or sweaters and skirts, with socks and tie shoes are worn during the day. All girls change for dinner. Stockings are worn with high heeled shoes. Appropriate dress means that it is more important to look neat and well groomed than to look expensively dressed.

Dungarees or shorts are worn for picnics, or for work on the stage during play preparation. Within their own dormitories and on the Draper corridors girls may wear Bermuda shorts, slacks, or short kilts, but not jeans. Outside their own dormitories they should always appear in conventional attire. (In Draper Hall, the offices and public rooms, including the library, are to be construed as outside the dormitory.)

The white uniform dress is worn by all girls for the special seasonal services and for Commencement and at several other times during the year. This dress will be supplied in the fall from Peck & Peck, Boston. The school will place the order. (Price under \$15.00.)

ROOM FURNISHINGS

Each girl is provided with a single bed, a bureau, straight chairs, a desk, and a bookcase. Rugs, curtains, bedspreads, a study lamp, and an easy chair are provided by the student. Girls in Draper Hall provide plain white unruffled glass curtains to be used next the window

for the sake of uniformity, but over-draperies may be of any color. Roommates should correspond during the summer about necessary purchases for the room and arrange to divide expenses.

The school will supply one pair of woolen blankets *if requested*, but a warm puff or an extra pair of blankets should be brought by each girl. Sheets to fit a mattress 6 feet by 3 feet, pillow-cases, 20 inches by 32 inches, bath towels, face towels, eight table napkins, (plain white, size approximately 21 x 21 inches), a napkin ring, a shoe bag, a waste basket, and two laundry bags are needed.

Room decorations should be few and simple. Corridor teachers may request the disposal of superfluous or unsuitable furnishings or decorations.

No electrical appliances or clocks are permitted except lamps. Hair-dryers are available for student use. Care should be taken to furnish a lamp that will provide a good light for studying. Electric razors may be used.

Victrolas and radios may not be used in students' rooms. There is a recreation room on each corridor where they are available.

All girls make their own beds and take care of their own rooms. Beds are made and rooms are put in good order before Chapel each morning. Students also assist in the dining-room service.

A Supplement to this Handbook contains various "house rules" which are bound to be needed, as are family rules at home, in order that the whole community can exist peacefully together. It includes a directory so a girl will know or remember to whom to go. It is a useful book and is to be used in conjunction with this Handbook. This Supplement will be given to each girl when she arrives.

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